

Request for Field Trip/Study Tour Form

Date of Request:	
Place of Field Trip:	
Faculty Requesting:	
Date and Time of Field Trip:	
Subject/Course:	

Reason for Request:

Learning Objectives:

Field Trip Type:	Within Dhaka	<input type="checkbox"/>	Outside Dhaka	<input type="checkbox"/>
	Day Trip	<input type="checkbox"/>	Overnight Trip	<input type="checkbox"/>

Special Requirement:

- **Honorarium**
 - **Transportation**
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Other Arrangements:

	If Day Trip: Outside Dhaka
_____ Faculty	_____ Head of Department
	If Overnight Trip: Outside Dhaka
	_____ VC/PVC