

One passport
size
photograph

Requisition Form for ID Card/ Ribbon/Card Holder

Name: _____
(as per SSC/equivalent certificate)

ID #: _____

Program: _____

Contact Number: _____

Blood Group: _____

I would like to request you to provide me the following:

ID Card (fee Tk. 200/-)

Ribbon (fee Tk. 30/-)

Card Holder (fee Tk. 10/-)

The reason for applying is:

Lost

Damaged

Not Working

Validity Expired

Department Changed

Please issue me the above mentioned item by adjusting the necessary fees for the purpose against my student ID at ULAB.

Signature of the student

Date:

Enclosures:

GD copy (for lost cases only)

One copy Passport size photograph in case of new ID card

For Office use only

Validity of new ID card:

Signature and seal of the Authorized person